

Audit Committee Self-Assessment

A) Self-Assessment of 'Effectiveness'

Assessment Key

Score	Description
5	Clear evidence is available from a number of sources that the committee is actively supporting improvements across all aspects of this area. The improvements made are clearly identifiable.
4	Clear evidence from some sources that the committee is actively and effectively supporting improvement across some aspects of this area.
3	The committee has had mixed experience in supporting improvement in this area. There is some evidence that demonstrates their impact but there are also significant gaps.
2	There is some evidence that the committee has supported improvements, but the impact of this support is limited.
1	No evidence can be found that the audit committee has supported improvements in this area.

Self-Assessed Score

Areas where the audit committee can add value by supporting improvement	Score
Promoting the principles of good governance and their application to decision making.	4
Contributing to the development of an effective control environment.	5
Supporting the establishment of arrangements for the governance of risk and for effective arrangements to manage risks.	3.5
Advising on the adequacy of the assurance framework and considering whether assurance is deployed efficiently and effectively.	4
Supporting the quality of the internal audit activity, particularly by underpinning its organisational independence.	5
Aiding the achievement of the authority's goals and objectives through helping to ensure appropriate governance, risk, control and assurance arrangements.	4.5
Supporting the development of robust arrangements for ensuring value for money.	3.5
Helping the authority to implement the values of good governance, including effective arrangements for countering fraud and corruption risks.	4.5
Promoting effective public reporting to the authority's stakeholders and local community and measures to improve transparency and accountability.	4.5

B) Self-Assessment of 'Good Practice'

Good Practice Questions		Yes	Partly	No
Audit Committee Purpose and Governance				
1	Does the authority have a dedicated audit committee?	√		
2	Does the audit committee report directly to full council? (Applicable to local government only.)	√		
3	Do the terms of reference clearly set out the purpose of the committee in accordance with CIPFA's Position Statement?		√	
4	Is the role and purpose of the audit committee understood and accepted across the authority?	√		
5	Does the audit committee provide support to the authority in meeting the requirements of good governance?	√		
6	Are the arrangements to hold the committee to account for its performance operating satisfactorily?	√		
7	Do the committee's terms of reference explicitly address all the core areas identified in CIPFA's Position Statement?			
	• good governance		√	
	• assurance framework	√		
	• internal audit	√		
	• external audit	√		
	• financial reporting	√		
	• risk management	√		
	• value for money or best value		√	
	• counter-fraud and corruption.	√		
8	Is an annual evaluation undertaken to assess whether the committee is fulfilling its terms of reference and that adequate consideration has been given to all core areas?	√		
9	Has the audit committee considered the wider areas identified in CIPFA's Position Statement and whether it would be appropriate for the committee to undertake them?	√		

Good Practice Questions		Yes	Partly	No
Audit Committee Purpose and Governance				
10	Where coverage of core areas has been found to be limited, are plans in place to address this?	√		
11	Has the committee maintained its non-advisory role by not taking on any decision-making powers that are not in line with its core purpose?	√		
Membership and Support				
12	Has an effective audit committee structure and composition of the committee been selected? This should include: <ul style="list-style-type: none"> • separation from the executive • an appropriate mix of knowledge and skills among the membership • a size of committee that is not unwieldy • where independent members are used, that they have been appointed using an appropriate process. 	√		
13	Does the chair of the committee have appropriate knowledge and skills?	√		
14	Are arrangements in place to support the committee with briefings and training?	√		
15	Has the membership of the committee been assessed against the core knowledge and skills framework and found to be satisfactory?			√
16	Does the committee have good working relations with key people and organisations, including external audit, internal audit and the chief financial officer?	√		
17	Is adequate secretariat and administrative support to the committee provided?	√		
18	Has the committee obtained feedback on its performance from those interacting with the committee or relying on its work?	√		
19	Has the committee evaluated whether and how it is adding value to the organisation?	√		
20	Does the committee have an action plan to improve any areas of weakness?	√		